



Confidential Application for Housing Partnership

This application is the first step in the Family Selection process to find eligible families for new homes. Your current situation is important to us. Habitat for Humanity requires certain criteria to be met.

ELIGIBILITY The following list of statements should be answered “yes”:

1. You are a Canadian Citizen or Landed Immigrant
2. You have lived in Greater Victoria for 2 years or more
3. You are unable to obtain adequate housing by qualifying for a conventional home-owner mortgage
4. You are unable to access adequate public or subsidized housing
5. You presently live in inadequate, substandard housing (please see brochure for details)
6. Your financial situation is similar to the required financial situation listed in the brochure

If you meet the criteria above, please fill out this form.

If you need any help or have any questions about how to fill out this application, please contact 480-7688.

PLEASE PRINT CLEARLY

Family Information

APPLICANT'S FULL NAME: _____

PHONE NUMBER: Home: _____ **Work** _____

CO-APPLICANT'S FULL NAME: _____

PHONE NUMBER: Home: _____ **Work:** _____

APPLICANT'S COMPLETE HOME ADDRESS (include suite number):

_____ **Postal Code** _____

ADDRESS, if different from above:

_____ **Postal Code** _____

ARE YOU A CANADIAN CITIZEN? Yes / No

ARE YOU A LANDED IMMIGRANT? Yes / No

HOW LONG HAVE YOU LIVED AT THE ABOVE ADDRESS? _____

HOW LONG HAVE YOU LIVED IN VICTORIA? _____

Please list who will be living in the home for which you are applying, if you are selected to be a Partner Family. List yourself first.

NAME	DATE OF BIRTH	SEX (M/F)	RELATIONSHIP TO APPLICANT
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____

HABITAT FOR HUMANITY VICTORIA

Current Housing Situation:

CIRCLE YOUR CURRENT HOUSING SITUATION:

Own / lease / rent / government subsidized / co-operative / other _____

Please provide the name and contact information of your current landlord, if applicable:

Name: _____

Address: _____

Postal Code: _____ Phone Number: _____

HAVE YOU APPLIED FOR SUBSIDIZED HOUSING? DESCRIBE: _____

HAVE YOU EVER BEEN A HOME OWNER? Yes / No

when? _____

where? _____

WHAT IS YOUR MONTHLY RENT OR MORTGAGE PAYMENT? _____

ARE UTILITIES EXTRA Yes / No

how much per month? _____

LIST ADDITIONAL MONTHLY HOUSING COSTS? _____

total cost per month? _____

LIST THE ROOMS WHERE YOU LIVE NOW:

number of bedrooms _____ kitchen _____ living room _____

dining room _____ number of bathrooms _____ other _____

DO YOU OWN ANY LAND? Yes / No IF YES, WHERE? _____

HABITAT FOR HUMANITY VICTORIA

Applicant Employment History

Please list your last 3 jobs, starting with your current employment:

Applicant's Current Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

Applicant's past Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

Applicant's Past Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

HABITAT FOR HUMANITY VICTORIA
CO-APPLICANT'S EMPLOYMENT HISTORY

Please list CO-APPLICANT'S last 3 jobs, starting with current employment:

Co-applicant's Current Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

Co-applicant's Past Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

Cp-applicant's Past Employment:

POSITION _____

COMPANY _____

EMPLOYER CONTACT _____

PHONE NUMBER _____

TYPE OF WORK _____

START/END DATE _____

HABITAT FOR HUMANITY VICTORIA

Current Financial Situation

Your current financial situation must not exceed the income levels as follows:

<u>Household Size</u>	<u>Pre-Tax Household Income</u>
2	\$ 22,276
3	\$ 27,386
4	\$ 33,251
5	\$ 37,711
6	\$ 42,533
7	\$ 47,354

Please state how each income is paid: monthly, weekly, biweekly, in the PAY PERIOD blank.

TAXABLE (Employment) INCOME

Family Member	Employer	Contact Name & Phone Numbers	Hours/ Week	Pay Period	Monthly Income w/o Deductions
_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	\$ _____
Total Monthly Income from employment:					\$ _____

OTHER MONTHLY INCOME

(alimony, child support, child tax credits, Employment Insurance, Income Assistance, disability, etc

NOTE: alimony, child support and child tax credit may be considered in determining ability to pay but might be excluded in calculating total income.

<u>Source</u> and how it is paid out (monthly, weekly)	Monthly Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total monthly income from other sources:	\$ _____

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slips and recent pay records. We may also require credit checks and criminal record checks later in the application procedure.

References

Please list three references.

At least two of the references should be people who know you well and are not related to you.

NAME OF REFERENCE _____

ADDRESS _____

PHONE NUMBER _____

RELATIONSHIP _____

NAME OF REFERENCE _____

ADDRESS _____

PHONE NUMBER _____

RELATIONSHIP

NAME OF REFERENCE _____

ADDRESS _____

PHONE NUMBER _____

RELATIONSHIP _____

May we contact your employer? Yes/No

May we contact your landlord? Yes/No

HABITAT FOR HUMANITY VICTORIA

Partnerships with Habitat for Humanity

The applicant must be willing and able to partner with Victoria Habitat for Humanity to be considered eligible to be a Partner Family. This means that the applicant family will agree to help in building the house in some way and to be an active and productive member of the community.

***Volunteer Hours* are part of the requirement of becoming a Partner Family. The applicant family is required to provide 500 *Volunteer Hours*. This may be work done by the applicant family members in the home you have applied for and/or future Habitat for Humanity Homes in Victoria and area. Partnership can also include other volunteer activities that support the building of Habitat homes, such as telephone calls to Habitat volunteers when their services are required, preparing lunches, distributing Habitat materials to agencies/organizations or working to build stronger neighbourhoods and communities through volunteer activities. Relatives and friends of the Partner Family may help by contributing up to 100 hours of the 500 *Volunteer Hours*.**

Please tell us how you and your family will complete the Partnership requirements for these *Volunteer Hours*.

**What Community Organizations or activities are your family currently involved in? (schools, neighbourhood watch programs, church activities, sports, support groups, etc.)
Please briefly describe.**

Please share any specific employment and/or education plans that you or members of your family have for the next few years.

Thank you for completing this application form.

This is the first step in the process of applying to be a Partner Family with Habitat for Humanity.